

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
August 14, 2018**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, August 14, 2018 at the San Clemente Shorecliffs
4 Beach Club. Steve Rose, President, called the Meeting to order at 6:00 p.m. with a
5 quorum of Directors present.

6

7 **Directors Present**

8 Steve Rose, President
9 Steve Elmer, Vice President
10 Kurt Luebke, Secretary
11 Chris Wade, Treasurer
12 Dorothy Melia, Director
13 Frank Wilbur, Director
14 Bill Morgan, Director

15

16 **Directors Absent**

17 Danielle Burmeister, Director, and Kumi Elston, Director

18

19 **Also Attending**

20 Alan Fowlie, Community Management Agent, AMMCOR
21 Arika Ferguson, Manager, SCS BC

22

23 **Executive Session Meeting Matters**

24 In accordance with California Civil Code Section 4935(e), the Board of Directors
25 notes the following topics were discussed during an Executive Session held on
26 August 14, 2018:

- 27 1. Approved the Executive Session Meeting Minutes.
- 28 2. Disciplinary Matters
- 29 3. Delinquency and Collections Review
- 30 4. Legal Matters

31

32 **Homeowner's Forum**

33

Directors Present

Directors Absent

Also Attending

Executive Session

Homeowner Forum

34 Angelo Skiparnias was present to discuss the catwalk, trolley for waders, paddle
35 tennis courts, and sand. He noted he was concerned that the Board doesn't pay too
36 much attention to the Paddle Tennis courts at the expense of other areas of the Club.

37

38 **Secretary's Report**

Secretary's Report

39 The Board of Directors reviewed the Minutes from the July 10, 2018 General
40 Session Meeting. Following review and discussion, and amending lines 118-125, a
41 motion was made by Chris Wade and seconded by Dorothy Melia to approve the
42 Minutes as presented. The motion carried unanimously.

43

44 **Treasurer's Report**

Treasurer's Report

45 The Board of Directors reviewed the July 22, 2018 Financial Statements. Following
46 review and discussion, a motion was made by Frank Wilbur and seconded by Steve
47 Elmer to accept the Financial Statements subject to the Annual Audit. The motion
48 carried unanimously.

49

50 **Reserve Study Proposal**

Reserve Study

51 The Board of Directors reviewed the proposal. Following review and discussion, a
52 motion was made by Frank Wilbur and seconded by Bill Morgan to accept the
53 proposal for a level one survey as submitted by Advanced Reserve Solutions. The
54 motion carried unanimously.

55

56 **Manager's Reports**

Managers Reports

57 Arika Ferguson provided the report. No action was taken.

58

59 **Committee Reports**

Committee Reports

60 **Coastal Hazard/Erosion Control Update**

61 Steve Rose was present and updated the Board. No action was taken.

62

63 **Sandbag Replacement Bid and Approval**

64 The Board of Directors reviewed the proposal. Following review and
65 discussion, a motion was made by Steve Rose and seconded by Steve
66 Elmer to accept the proposal for the Defensecell Honeycomb barrier
67 product for \$3,087.00 The motion carried unanimously.

68

69 **Social Media Committee** Dorothy Melia was present and updated the
70 Board and noted there would be no newsletter mailed, only posted on
71 the website. No action was taken.

72

73 **Recreation Committee**

74 Dorothy Melia was present and updated the Board. No action was
75 taken.

76

77 **Operations and Security**

78 Steve Rose was present and tabled the discussion for Executive
79 Session. No action was taken.

80

81 **Maintenance & Repair Committee**

82 Steve Elmer was present to update the Board.

83

84 **Paddle Tennis Court: Surface Repair Bids and Approval**

85 Following a discussion, a motion was made by Steve Elmer and
86 seconded by Frank Wilbur to approve the proposal for \$9,100.00 as
87 presented by Brady Brown Construction. The motion carried
88 unanimously.

89

90 **Barbecue Gas Valve Repair and Sewer Pumps Update**

91 Steve Rose was present and updated the Board. No action was taken.

92

93 **Padlock Replacement**

94 Steve Rose was present and updated the Board that the lock was
95 ordered. No other action was taken.

96

97 **General Business**

98 **Landscape Maintenance**

General Business

Landscape Maint.

99 Following review and discussion, a motion was made by Kurt Lubke
100 and seconded by Bill Morgan to hire a new employee part-time foe

101 6 months to perform landscape services. The motion carried
102 unanimously.

103

104 **Insurance Renewal Ratification**

Insurance Renewal

105 Following review and discussion, a motion was made by Steve Rose
106 and seconded by Steve Elmer to approve the Insurance renewal as
107 submitted by Prendiville Insurance. The motion carried
108 unanimously.

109

110 **Resolution to Record Lien: 691-262-01**

Lien Resolutions

111 Following review and discussion, a motion was made by Chris Wade
112 and seconded by Frank Wilbur to table the discussion until next
113 month. The motion carried unanimously.

114

115 **Resolution to Record Lien: 691-241-04**

116 Following review and discussion, a motion was made by Chris Wade
117 and seconded by Frank Wilbur to table the discussion until next
118 month. The motion carried unanimously.

119

120 **Resolution to Record Lien: 691-061-05**

121 Following review and discussion, a motion was made by Chris Wade
122 and seconded by Frank Wilbur to table the discussion until next
123 month. The motion carried unanimously.

124

125 **Resolution to Record Lien: 691-306-01**

126 Following review and discussion, a motion was made by Chris Wade
127 and seconded by Frank Wilbur to table the discussion until next
128 month. The motion carried unanimously.

129

130 **Resolution to Record Lien: 691-288-06**

131 Following review and discussion, a motion was made by Chris Wade
132 and seconded by Frank Wilbur to table the discussion until next
133 month. The motion carried unanimously.

134

135 **Resolution to Record Lien: 691-243-05**
136 Following review and discussion, a motion was made by Chris Wade
137 and seconded by Frank Wilbur to table the discussion until next
138 month. The motion carried unanimously..

139
140 **Resolution to Record Lien: 691-286-14**
141 Following review and discussion, a motion was made by Steve Elmer
142 and seconded by Chris Wade to table the discussion until next
143 month. The motion carried unanimously.

144
145 **Review County's Panoramic Camera Agreement**
146 Steve Rose was present and updated the Board of the County's desire to replace the
147 panoramic camera on the Beachclub. No other action was taken.

County's Camera

148
149 **Patrol Reports and Correspondence**
150 The Board reviewed the reports and discussed the reports don't match the actual times
151 of patrols. Steve Rose noted he would talk to the Patrol Company. No other action
152 was taken.

Patrol Reports

153
154 **Next Meeting**
155 The next meeting of the Board of Directors will be September 11, 2018 at 6:00 p.m.
156 at the Beach Club.

Next Meeting

157
158 **Adjournment**
159 There being no further business to come before the Board, it was the general consent
160 of the Board to adjourn the meeting at 7:25 p.m.

Adjournment

161
162 **Attest**

Attest

163
164 _____
165 President Secretary

166
167 _____
168 Date