

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
February 12, 2019**

1 Upon due notice, given and received, the Board of Directors of the San
2 Clemente Shorecliffs Beach Club Association held their regularly
3 scheduled Board of Directors Meeting on Tuesday, February 12, 2019
4 at the San Clemente Shorecliffs Beach Club. Steve Elmer, Director,
5 called the Meeting to order at 6:05 p.m. with a quorum of Directors
6 present.

7

8 **Directors Present**

Directors Present

9 Kumi Elston, President

10 Kurt Luebke, Vice President

11 Hal Kolp, Treasurer

12 Danny Werner, Secretary

13 Steve Elmer, Director

14 Dan Flynn, Director

15 Frank Wilbur, Director

16 Diane Wenzel, Director

17 Chris Wade, Director (arrived at 6:10 p.m.)

18

19 **Directors Absent**

Directors Absent

20 None

21

22 **Also Attending**

Also Attending

23 Alan Fowlie, Community Management Agent, AMMCOR

24 Arika Ferguson, Manager, SCS BC

25

26 **Executive Session Meeting Matters**

Executive Session

27 In accordance with California Civil Code Section 4935(e), the Board of Directors
28 notes the following topics were discussed during an Executive Session held on
29 February 12, 2019:

30 1. Approved the Executive Session Meeting Minutes.

31 2. Disciplinary Matters

32 3. Delinquency and Collections Review

33 4. Legal Matters

34

35 **Homeowner’s Forum**

Homeowner Forum

36 Dwight Hamro, 215 Via Montego, was present discuss water drainage on Montego.
37 Eric and Erin Storm, 2717 Via Casa Loma, were present to listen. Fadia
38 Middlebrook, 421 Via Alegre, arrived at 6:55 p.m. to listen.

39
40 **Secretary’s Report**

Secretary’s Report

41 The Board of Directors reviewed the Minutes from the November 13, 2018 General
42 Session Meeting. Following review and discussion, a motion was made by Kurt
43 Lubke and seconded by Frank Wilbur to approve the Minutes as presented. The
44 motion carried with two abstentions.

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46 **Treasurer’s Report**

Treasurer’s Report

47 The Board of Directors reviewed the November 22, 2018, December 22, 2018, and
48 the January 22, 2019 Financial Statements. Following review and discussion, a
49 motion was made by Chris Wade and seconded by Kurt Lubke to accept the
50 Financial Statements subject to the Annual Audit. The motion carried unanimously.

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52 **Manager’s Reports**

Managers Reports

53 Arika Ferguson was present and provided the report to the Board. No action was
54 taken.

55
56 **Committee Reports**

Committee Reports

57 **Coastal Hazard/Erosion Control Update**

58 Kumi Elston was present and updated the Board. Following a brief discussion, a
59 motion was made by Kumi Elston and seconded by Kurt Lubke to seat Steve Rose,
60 Steve Elmer, Kurt Lubke, Kumi Elston, and Diane Wenzel on the Committee. The
61 motion carried unanimously.

62
63 **Social Media Committee** Kumi Elston was present and updated the Board and she
64 reminded the new Directors she would like a headshot for the website. No action
65 was taken.

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67 **Recreation Committee**

68 Kumi Elston was present to update the Board. Following a brief discussion, a motion
69 was made by Kumi Elston and seconded by Diane Wenzel to seat Erica Storm,
70 Emma Wegner, Kumi Elston, and Diane Wenzel to the Committee. The motion
71 carried unanimously.

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73 **Maintenance & Repair Committee**

74 Following a brief discussion, a motion was made by Steve Elmer and seconded by
75 Frank Wilbur to seat Hal Kolp, Steve Elmer, and Frank Wilbur on the Committee.
76 The motion carried unanimously.

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78 Steve Elmer was present to update the Board and noted the refrigerator was in need
79 of replacement. Following a brief discussion, a motion was made by Hal Kolp and
80 seconded by Steve Elmer to authorize Kumi Elston and Arika Ferguson to purchase
81 a new refrigerator for an amount Not To Exceed \$2,000.00. The motion carried
82 unanimously.

83

84 **General Business**

85 **Organization of the Board: Instatement of Officers**

86 Following a brief discussion, a motion was made by Steve Elmer and seconded by
87 Chris Wade to seat Kumi Elston as President, Kurt Lubke as Vice President, Hal
88 Kolp as Treasurer, Danny Werner as Secretary, Steve Elmer, Director, Dan Flynn,
89 Director, Frank Wilbur, Director, Diane Wenzel, Director, and Chris Wade, Director.
90 The motion carried unanimously.

91

92 **Discussion of Parking Lot Usage of 20 Spaces (Capo Cottages):**

93 Following review and discussion, a motion was made by Dan Flynn and seconded by
94 Chris Wade to have the Association's legal counsel review the agreements and to
95 provide comments for the Board. The motion carried unanimously.

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97 **Parking Pass and Wristband Redemption Card Mailing Discussion**

98 Hal Kolp was present to update the Board on the mailing process and to seek
99 volunteers to assist with mailing the Parking Permits. Following a brief discussion, a
100 motion was made by Steve Elmer and seconded by Kumi Elston to authorize Hal
101 Kolp to purchase 500 stamps at Costco. The motion carried unanimously.

General Business

Officer Instatement

Parking Lot Usage

Permits & Wristbands

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Patrol Reports and Correspondence

The Board reviewed the reports. No other action was taken.

Next Meeting

The next meeting of the Board of Directors will be March 12, 2019 at 6:00 p.m. at the Beach Club.

Adjournment

There being no further business to come before the Board, it was the general consent of the Board to adjourn the meeting at 7:18 p.m.

Attest

President

Secretary

Date

Patrol Reports

Next Meeting

Adjournment

Attest