

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
October 9, 2018**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, October 9, 2018 at the San Clemente Shorecliffs
4 Beach Club. Steve Elmer, Vice President, called the Meeting to order at 6:02 p.m.
5 with a quorum of Directors present.

6

7 **Directors Present**

Directors Present

8 Steve Elmer, Vice President

9 Kurt Luebke, Secretary

10 Chris Wade, Treasurer

11 Danielle Burmeister, Director

12 Kumi Elston, Director

13 Bill Morgan, Director

14 Frank Wilbur, Director

15

16 **Directors Absent**

Directors Absent

17 Steve Rose, President

18 Dorothy Melia, Director

19

20 **Also Attending**

Also Attending

21 Alan Fowlie, Community Management Agent, AMMCOR

22 Arika Ferguson, Manager, SCS BC

23

24 **Executive Session Meeting Matters**

Executive Session

25 In accordance with California Civil Code Section 4935(e), the Board of Directors
26 notes the following topics were discussed during an Executive Session held on
27 October 9, 2018:

28 1. Approved the Executive Session Meeting Minutes.

29 2. Disciplinary Matters

30 3. Delinquency and Collections Review

31 4. Legal Matters

32

33 **Homeowner's Forum**

Homeowner Forum

34 Hal Kolp, 211 Calle Tinaja, was present to ask about entry sign lights. Chris Hoyt,
35 400 Via Alegre, was present to listen.

36

37 **Secretary's Report**

Secretary's Report

38 The Board of Directors reviewed the Minutes from the September 11, 2018 General
39 Session Meeting. Following review and discussion, a motion was made by Kumi
40 Elston and seconded by Chris Wade to approve the Minutes as presented. The
41 motion carried unanimously.

42

43 **Treasurer's Report**

Treasurer's Report

44 The Board of Directors reviewed the September 22, 2018 Financial Statements.
45 Following review and discussion, a motion was made by Chris Wade and seconded
46 by Steve Elmer to accept the Financial Statements subject to the Annual Audit. The
47 motion carried unanimously.

48

49 **Special Assessment Refund Discussion**

Special Assessment

50 Following a brief discussion, a motion was made by Kumi Elston and seconded by
51 Kurt Lubke to give the special assessment funds in the amount of \$5,966.64 back to
52 the membership as this money is not being used any longer. The motion carried
53 unanimously.

54

55 **FYE 2019 Draft Budget**

Budget Discussion

56 Following review and discussion, a motion was made by Chris Wade and seconded
57 by Steve Elmer to approve the 2019 Budget with no increase. The motion carried
58 unanimously.

59

60 **FYE 2019 Reserve Study Draft**

Reserve Study

61 Following review and discussion, a motion was made by Chris Wade and seconded
62 by Steve Elmer to approve the Reserve Study as presented by Advanced Reserve
63 Solutions, Inc. The motion carried unanimously.

64

65 **Manager's Reports**

Managers Reports

66 Arika Ferguson provided the report. No action was taken.

67

68 **Committee Reports**

69 **Coastal Hazard/Erosion Control Update**

70 Kurt Lubke was present and updated the Board. No action was taken.

71

72 **Social Media Committee** Danielle Burmeister was present and
73 updated the Board. No action was taken.

74

75 **Recreation Committee**

76 Kumi Elston was present and updated the Board. No action was taken.

77

78 **Proposed 2019 Events Discussion**

79 Kumi Elston was present and updated the Board about the Final Day
80 Band, Spring Break, Beach Clean-up, Easter, Opening Day, the
81 weekend before Memorial Day, and 4th of July. Kumi Elston expressed
82 concerns about the underpass walkway being flooded because of high
83 tides during most of the 2019 scheduled events, and that we will try to
84 meet with Orange County parks to address our concerns and look for
85 assistance. No other action was taken.

86

87 **Last Friday Night BBQ**

88 Following a brief discussion, a motion was made by Kumi Elston and
89 seconded by Kurt Lubke to move the last Friday night BBQ from
90 October 26, 2018 to October 12, 2018 due to the underpass walkway
91 being flooded during the high tide. The motion carried unanimously.

92

93 **Maintenance & Repair Committee**

94 Steve Elmer was present to update the Board.

95

96 **BBQ Unit Upgrades**

97 Kumi Elston was present and updated the Board. No action was taken.

98

99 **Basketball Court Resurfacing**

100 Following a brief discussion, a motion was made by Chris Wade and
101 seconded by Frank Wilbur to add the resurfacing of the Basketball

102 courts added for a cost Not To Exceed \$4,000.00. The motion carried
103 unanimously.

104

105 **General Business**

General Business

106 **OC Public Works: Request to Use Parking Lot**

107 Wei Zhu, Shannon Widor, and Bruce Poma, from OC Public Works,
108 were present to discuss their project and request for use of the
109 Shorecliffs parking lot. Following a brief discussion, a motion was
110 made by Kumi Elston to form a Committee with Kumi Elston, Hal
111 Kolp, Steve Rose, and Danielle Burmeister, in order to have some
112 dialogue with the County and see what agreements could be made
113 before coming back and discussing with the Board. The motion carried
114 unanimously.

115

116 **Resolution to Record Lien: 691-243-05**

Lien Resolution

117 Following review and discussion, a motion was made by Chris Wade
118 and seconded by Frank Wilbur to extend the owner's another 30
119 days to pay. The motion carried unanimously.

120

121 **Update: Annexing 9 Homes into Membership**

Annexation

122 Kurt Lubke was present and updated the Board. No action was taken.

123

124 **Board Member Reduction Discussion**

Board Member

125 Chris Wade was present to update the Board. No action was taken.

126

127 **Community Service Hours for High School Students**

Community Service

128 Following review and discussion, a motion was made by Danielle
129 Burmeister and seconded by Kumi Elston to approve the allowing High
130 School students to work at the Beach Club for Community Service
131 Hours. The motion carried unanimously.

132

133 **Patrol Reports and Correspondence**

Patrol Reports

134 The Board reviewed the reports and discussed the reports don't match the actual times
135 of patrols. Steve Rose was tasked with communicating to the Patrol Company. No
136 other action was taken.

137

138 **Next Meeting**

Next Meeting

139 The next meeting of the Board of Directors will be November 13, 2018 at 6:00 p.m.
140 at the Beach Club.

141

142 **Adjournment**

Adjournment

143 There being no further business to come before the Board, it was the general consent
144 of the Board to adjourn the meeting at 7:17 p.m.

145

146 **Attest**

Attest

147

148

149

President

Secretary

150

151

152

Date