

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
July 10, 2018**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, July 10, 2018 at the San Clemente Shorecliffs Beach
4 Club. Steve Rose, President, called the Meeting to order at 6:00 p.m. with a quorum
5 of Directors present.

6

7 **Directors Present**

- 8 Steve Rose, President
- 9 Steve Elmer, Vice President
- 10 Kurt Luebke, Secretary
- 11 Chris Wade, Treasurer
- 12 Dorothy Melia, Director
- 13 Frank Wilbur, Director
- 14 Kumi Elston, Director
- 15 Bill Morgan, Director

16

17 **Directors Absent**

- 18 Danielle Burmeister, Director

19

20 **Also Attending**

- 21 Alan Fowlie, Community Management Agent, AMMCOR
- 22 Arika Ferguson, Manager, SCS BC

23

24 **Executive Session Meeting Matters**

25 In accordance with California Civil Code Section 4935(e), the Board of Directors
26 notes the following topics were discussed during an Executive Session held on July
27 10, 2018:

- 28 1. Approved the Executive Session Meeting Minutes.
- 29 2. Disciplinary Matters
- 30 3. Delinquency and Collections Review
- 31 4. Legal Matters

32

33 **Homeowner's Forum**

34

Directors Present

Directors Absent

Also Attending

Executive Session

Homeowner Forum

35 Al Cullen was present to discuss the Agenda, swing-set, short term Air BnB's, and
36 asked if wristbands could be passed on from homeowners to family members.
37 Angelo Skiparnias was present to discuss the Anawalt's Club House rental
38 reimbursement, Recording Meetings, volunteer sign-ups, and requested that all of
39 the current Beach Club rules be enforced. Jay Elston was present to inform the
40 Board the BBQ valve pipe was in need of replacement and the backline pump is still
41 an open item for repair.

42

43 **Secretary's Report**

Secretary's Report

44 The Board of Directors reviewed the Minutes from the June 12, 2018 General
45 Session Meeting. Following review and discussion, a motion was made by Kurt
46 Luebke and seconded by Kumi Elston to approve the Minutes as presented. The
47 motion carried unanimously.

48

49 **Treasurer's Report**

Treasurer's Report

50 The Board of Directors reviewed the June 22, 2018 Financial Statements. Following
51 review and discussion, a motion was made by Chris Wade and seconded by Steve
52 Elmer to accept the Financial Statements subject to the Annual Audit. The motion
53 carried unanimously.

54

55 **Audit and Tax Preparation Proposal**

Audit & Tax

56 The Board of Directors reviewed the proposal. Following review and discussion, a
57 motion was made by Kumi Elston and seconded by Bill Morgan to accept the
58 proposal as submitted by Newman and Associates. The motion carried
59 unanimously.

60

61 **Temporary Beach Club Manager Payment Discussion**

Manager Payment

62 Following a discussion, a motion was made by Chris Wade and seconded by Bill
63 Morgan to pay Jay Elston, the current temporary manager, \$20.00 per hour for his
64 services and training the new manager. The motion carried unanimously.

65

66 **Manager's Reports**

Managers Reports

67 Arika Ferguson provided the report. No action was taken.

68

69 **Committee Reports**

70 **Coastal Hazard/Erosion Control Update**

71 Steve Rose was present and updated the Board. No action was taken.

72

73 **Social Media Committee** Dorothy Melia was present and updated the

74 Board. No action was taken.

75

76 **Recreation Committee**

77 Dorothy Melia was present and updated the Board and noted the Luau

78 was postponed. No action was taken.

79

80 **Operations and Security**

81 Steve Rose was present and updated the Board and noted Palm Beach

82 Park concerns over vagrants in the parking lot. No action was taken.

83

84 **Maintenance & Repair Committee**

85 Steve Elmer was present to update the Board.

86

87 **Paddle Tennis Court: Surface Repair Bids**

88 Following a discussion, a motion was made by Steve Elmer and

89 seconded by Kurt Luebke to table the discussion until more bids could

90 be reviewed. The motion carried unanimously.

91

92 **General Business**

General Business

93 **Resolution to Record Lien: 691-262-01**

Lien Resolutions

94 Following review and discussion, a motion was made by Steve Elmer

95 and seconded by Chris Wade to table the discussion until next

96 month. The motion carried unanimously.

97

98 **Resolution to Record Lien: 691-241-04**

99 Following review and discussion, a motion was made by Steve Elmer

100 and seconded by Chris Wade to table the discussion until next

101 month. The motion carried unanimously.

102

103 **Resolution to Record Lien: 691-051-01**

104 Following review and discussion, a motion was made by Steve Elmer
105 and seconded by Chris Wade to table the discussion until next
106 month. The motion carried unanimously.

107

108 **Resolution to Record Lien: 691-061-05**

109 Following review and discussion, a motion was made by Steve Elmer
110 and seconded by Chris Wade to approve recording the lien. The
111 motion carried unanimously.

112

113 **Resolution to Record Lien: 691-042-23**

114 Following review and discussion, a motion was made by Steve Elmer
115 and seconded by Chris Wade to table the discussion until next
116 month. The motion carried unanimously.

117

118 **Resolution to Record Lien: 691-042-10**

119 Following review and discussion, a motion was made by Steve Elmer
120 and seconded by Chris Wade to approve recording the lien. The
121 motion carried unanimously.

122

123 **Resolution to Record Lien: 691-306-02**

124 Following review and discussion, a motion was made by Steve Elmer
125 and seconded by Chris Wade to table the discussion until next
126 month. The motion carried unanimously.

127

128 **Resolution to Record Lien: 691-306-01**

129 Following review and discussion, a motion was made by Steve Elmer
130 and seconded by Chris Wade to table the discussion until next
131 month. The motion carried unanimously.

132

133 **Resolution to Record Lien: 691-288-06**

134 Following review and discussion, a motion was made by Steve Elmer
135 and seconded by Chris Wade to table the discussion until next
136 month. The motion carried unanimously.

137

138 **Resolution to Record Lien: 691-243-05**

139 Following review and discussion, a motion was made by Steve Elmer
140 and seconded by Chris Wade to table the discussion until next
141 month. The motion carried unanimously.

142

143 **Resolution to Record Lien: 691-243-08**

144 Following review and discussion, a motion was made by Steve Elmer
145 and seconded by Chris Wade to table the discussion until next
146 month. The motion carried unanimously.

147

148 **Resolution to Record Lien: 691-286-14**

149 Following review and discussion, a motion was made by Steve Elmer
150 and seconded by Chris Wade to table the discussion until next
151 month. The motion carried unanimously.

152

153 **Resolution to Record Lien: 691-243-14**

154 Following review and discussion, a motion was made by Steve Elmer
155 and seconded by Chris Wade to table the discussion until next
156 month. The motion carried unanimously.

157

158 **Resolution to Record Lien: 691-252-11**

159 Following review and discussion, a motion was made by Steve Elmer
160 and seconded by Chris Wade to approve recording the lien. The
161 motion carried unanimously.

162

163 **Resolution to Record Lien: 691-242-02**

164 Following review and discussion, a motion was made by Steve Elmer
165 and seconded by Chris Wade to table the discussion until next
166 month. The motion carried unanimously.

167

168 **Resolution to Record Lien: 691-291-13**

169 Following review and discussion, a motion was made by Steve Elmer
170 and seconded by Chris Wade to table the discussion until next
171 month. The motion carried unanimously.

172

173 **Discussion Regarding Temporary Catwalk during Flooding**

Catwalk

174 Steve Rose was present and updated the Board of Angelo Skiparnias
175 idea of a temporary catwalk that could be used during flooding. Steve
176 Rose noted that Board could not authorize any temporary Catwalk
177 additions. No action was taken.

178

179 **Review County's Panoramic Camera Agreement**

County's Camera

180 Steve Elmer was present and updated the Board of the County's desire to replace the
181 panoramic camera on the Beachclub. Management was directed to pull the 5 year
182 agreement. No other action was taken.

183

184 **Patrol Reports and Correspondence**

Patrol Reports

185 The Board reviewed the reports and discussed having Patrols occur early in the
186 morning, between midnight and 2:00 a.m. No action was taken.

187

188 **Next Meeting**

Next Meeting

189 The next meeting of the Board of Directors will be August 14, 2018 at 6:00 p.m. at
190 the Beach Club.

191

192 **Adjournment**

Adjournment

193 There being no further business to come before the Board, it was the general consent
194 of the Board to adjourn the meeting at 7:10 p.m.

195

196 **Attest**

Attest

197

198

199

President

Secretary

200

201

202

Date