

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
June 12, 2018**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, June 12, 2018 at the San Clemente Shorecliffs Beach
4 Club. Steve Elmer, Vice President, called the Meeting to order at 6:01 p.m. with a
5 quorum of Directors present.

6

7 **Directors Present**

Directors Present

8 Steve Elmer, Vice President

9 Kurt Luebke, Secretary

10 Chris Wade, Treasurer

11 Dorothy Melia, Director

12 Danielle Burmeister, Director

13 Frank Wilbur, Director

14 Kumi Elston, Director

15 Bill Morgan, Director

16

17 **Directors Absent**

Directors Absent

18 Steve Rose, President

19

20 **Also Attending**

Also Attending

21 Alan Fowlie, Community Management Agent, AMMCOR

22

23 **Executive Session Meeting Matters**

Executive Session

24 In accordance with California Civil Code Section 4935(e), the Board of Directors
25 notes the following topics were discussed during an Executive Session held on June
26 12, 2018:

27 1. Approved the Executive Session Meeting Minutes.

28 2. Delinquency and Collections Review

29 3. Staff Review

30

31 **Homeowner's Forum**

Homeowner Forum

32 Angelo Skiparnias was present to discuss Board professionalism, transparency, and
33 volunteer sign-ups. Dwight Hamro was present to discuss DMV parking. Paige
34 Forman was present to discuss a former tenant of 205 Montego and the Board

35 previous club restrictions against that tenant. Anna Fulmer was present to get the
36 Board's decision in regards to her request and presentation to hold yoga classes in the
37 clubhouse. Suzie Graff was present to discuss the 4th of July party and her
38 presentation to have a Hawaiian Luau party.

39

40 **Secretary's Report**

Secretary's Report

41 The Board of Directors reviewed the Minutes from the May 8, 2018 General Session
42 Meeting. Following review and discussion, a motion was made by Kurt Luebke and
43 seconded by Bill Morgan to approve the Minutes as presented. The motion carried
44 unanimously.

45

46 **Treasurer's Report**

Treasurer's Report

47 The Board of Directors reviewed the May 22, 2018 Financial Statements. Following
48 review and discussion, a motion was made by Chris Wade and seconded by Frank
49 Wilbur to accept the Financial Statements subject to the Annual Audit. The motion
50 carried unanimously.

51

52 **Manager's Reports**

Managers Reports

53 Jay Elston provided the report. Following a brief discussion, the Board noted they
54 need to discuss at their July Meeting paying Jay Elston for his temporary service and
55 for assisting with getting the new manager up to speed.

56

57 **Committee Reports**

Committee Reports

58 **Review Community Meeting regarding the LUP and Coastal**
59 **Engineer Interview**

60 Steve Elmer and Kurt Luebke were present and updated the Board. No
61 other action was taken.

62

63 **Social Media Committee** Dorothy Melia was present and updated the
64 Board. No action was taken.

65

66 **Recreation Committee**

67 Dorothy Melia was present and updated the Board. No action was
68 taken.

69

70 **Presentation and Vote for Luau Event**

71 Suzie Graff provided the Board a presentation and proposal for a Beach
72 Club Luau event at a cost of \$2,800.00. Tickets would be sold to
73 members at a cost of \$20.00 per adult, and \$10.00 per child. Following
74 a brief discussion, a motion was made by Dorothy Melia and seconded
75 by Bill Morgan to hire Suzie Graff to hold and coordinate the event for
76 \$2,800.00, with the hopeful intentions that ticket sales would offset
77 the cost. The motion failed with two votes in favor and 5 votes
78 opposed, and one in abstention.

79

80 **Operations**

81 Steve Rose was not present to update the Board. No action was taken.

82

83 **Maintenance & Repair Committee**

84 Steve Elmer was present to update the Board.

85

86 **Fence Repair Discussion and Vote**

87 Following review and discussion, a motion was made by Steve Elmer
88 and seconded by Chris Wade to approve repairing the fence and gate
89 for a price not to exceed \$1,500.00. Additionally, the Board approved
90 not requiring 3 bids for repairs if getting those bids is too time
91 consuming and costly. The motion carried unanimously.

92

93 **Playground Equipment Delivery Status**

94 Danielle Burmeister was present to update the Board. No action was
95 taken.

96

97 **Beach Club Manager Selection**

98 **Meet the top Candidates**

99 Arika Ferguson was present and discussed her qualifications for the
100 position with the Board. No action was taken at this time.

101

102 **General Business**

General Business

103 **Resolution to Record Lien: 691-262-01**

104 Following review and discussion, a motion was made by Steve Elmer
105 and seconded by Chris Wade to table the discussion until next
106 month. The motion carried unanimously.

107

108 **Resolution to Record Lien: 691-241-04**

109 Following review and discussion, a motion was made by Steve Elmer
110 and seconded by Chris Wade to table the discussion until next
111 month. The motion carried unanimously.

112

113 **Resolution to Record Lien: 691-051-01**

114 Following review and discussion, a motion was made by Steve Elmer
115 and seconded by Chris Wade to table the discussion until next
116 month. The motion carried unanimously.

117

118 **Resolution to Record Lien: 691-061-05**

119 Following review and discussion, a motion was made by Steve Elmer
120 and seconded by Chris Wade to table the discussion until next
121 month. The motion carried unanimously.

122

123 **Resolution to Record Lien: 691-042-23**

124 Following review and discussion, a motion was made by Steve Elmer
125 and seconded by Chris Wade to table the discussion until next
126 month. The motion carried unanimously.

127

128 **Resolution to Record Lien: 691-042-10**

129 Following review and discussion, a motion was made by Steve Elmer
130 and seconded by Chris Wade to table the discussion until next
131 month. The motion carried unanimously.

132

133 **Resolution to Record Lien: 691-306-02**

134 Following review and discussion, a motion was made by Steve Elmer
135 and seconded by Chris Wade to table the discussion until next
136 month. The motion carried unanimously.

137

138 **Resolution to Record Lien: 691-306-01**

139 Following review and discussion, a motion was made by Steve Elmer
140 and seconded by Chris Wade to table the discussion until next
141 month. The motion carried unanimously.

142

143 **Resolution to Record Lien: 691-288-06**

144 Following review and discussion, a motion was made by Steve Elmer
145 and seconded by Chris Wade to table the discussion until next
146 month. The motion carried unanimously.

147

148 **Resolution to Record Lien: 691-243-05**

149 Following review and discussion, a motion was made by Steve Elmer
150 and seconded by Chris Wade to table the discussion until next
151 month. The motion carried unanimously.

152

153 **Resolution to Record Lien: 691-243-08**

154 Following review and discussion, a motion was made by Steve Elmer
155 and seconded by Chris Wade to table the discussion until next
156 month. The motion carried unanimously.

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158 **Resolution to Record Lien: 691-286-14**

159 Following review and discussion, a motion was made by Steve Elmer
160 and seconded by Chris Wade to table the discussion until next
161 month. The motion carried unanimously.

162

163 **Resolution to Record Lien: 691-243-14**

164 Following review and discussion, a motion was made by Steve Elmer
165 and seconded by Chris Wade to table the discussion until next
166 month. The motion carried unanimously.

167

168 **Resolution to Record Lien: 691-252-11**

169 Following review and discussion, a motion was made by Steve Elmer
170 and seconded by Chris Wade to table the discussion until next
171 month. The motion carried unanimously.

172

173 **Resolution to Record Lien: 691-242-02**

174 Following review and discussion, a motion was made by Steve Elmer
175 and seconded by Chris Wade to table the discussion until next
176 month. The motion carried unanimously.

177

178 **Resolution to Record Lien: 691-291-13**

179 Following review and discussion, a motion was made by Steve Elmer
180 and seconded by Chris Wade to table the discussion until next
181 month. The motion carried unanimously.

182

183 **Review of Club Rules**

184 The Board reviewed the Club Rules. No action was taken.

185

186 **Next Meeting**

187 The next meeting of the Board of Directors will be June 12, 2018 at 6:00 p.m. at the
188 Beach Club.

189

190 **Adjournment**

191 There being no further business to come before the Board, it was the general consent
192 of the Board to adjourn the meeting at 7:54 p.m.

193

194 **Attest**

195

196

197

198

Club Rules

Next Meeting

Adjournment

Attest