

**San Clemente Shorecliffs Beach Club Association  
General Session Meeting Minutes  
February 13, 2018**

1 Upon due notice, given and received, the Board of Directors of the San Clemente  
2 Shorecliffs Beach Club Association held their regularly scheduled Board of  
3 Directors Meeting on Tuesday, February 13, 2018 at the San Clemente Shorecliffs  
4 Beach Club. Steve Rose, President, called the Meeting to order at 7:00 p.m. with a  
5 quorum of Directors present.

6

7 **Directors Present**

**Directors Present**

8 Steve Rose, President

9 Steve Elmer, Vice President

10 Kurt Lubke, Secretary

11 Chris Wade, Treasurer

12 Dorothy Melia, Director

13 Frank Wilbur, Director

14 Kumi Elston, Director

15 Danielle Burmeister, Director via telephone

16 Bill Morgan, Director, arrived at 7:10 p.m.

17

18 **Directors Absent**

**Directors Absent**

19 None

20

21 **Also Attending**

**Also Attending**

22 Alan Fowlie, Community Management Agent, AMMCOR

23 Robin Roberts, SCS Beach Club Manager

24

25 **Executive Session Meeting Matters**

**Executive Session**

26 In accordance with California Civil Code Section 4935(e), the Board of Directors  
27 notes the following topics were discussed during an Executive Session held on  
28 February 13, 2018:

29 1. Approved the Executive Session Meeting Minutes for November 14, 2017.

30 2. Delinquency Review.

31

32 **Homeowner's Forum**

**Homeowner Forum**

33 Angelo Skiparnias, owner of 225 Via Socorro was in attendance.

34

35 **Secretary’s Report**

Secretary’s Report

36 The Board of Directors reviewed the Minutes from the November 14, 2017 General  
37 Session Meeting. Following review and discussion, a motion was made by Steve  
38 Elmer and seconded by Dorothy Melia to approve the Minutes as presented. The  
39 motion was approved.

40

41 **Bill Morgan, Director, arrived (7:10 p.m.)**

42

43 **Treasurer’s Report**

Treasurer’s Report

44 The Board of Directors reviewed the November 22, 2017; December 22, 2017; and  
45 the January 22, 2018 Financial Statements. Following review and discussion, a  
46 motion was made by Steve Elmer and seconded by Kumi Elston to accept the  
47 Financial Statements subject to the Annual Audit. The motion carried unanimously.

48

49 **2017 Audit Review and Approval**

50 The Board of Directors reviewed the Audit. Following review and discussion, a  
51 motion was made by Dorothy Melia and seconded by Steve Elmer to approve the  
52 annual audit as presented by Newman and Associates. The motion carried  
53 unanimously.

54

55 **Manager’s Reports**

Managers Reports

56 Robin Roberts provided the Board with her monthly report. No action was taken/  
57

58

58 **Assignment of Committees**

Committee Assignm

59 **Contract Committee**

60 Following a discussion, a motion was made by Steve Rose and  
61 seconded by Dorothy Melia to approve forming the Contract  
62 Committee and seating Chris Wade, Frank Wilbur, Danielle  
63 Burmeister, and Kumi Elston to the Committee. The motion carried  
64 unanimously.

65

66 **Public Access Committee (Poche, City, and County Liaison)**

67 Following a discussion, a motion was made by Steve Rose and  
68 seconded by Kumi Elston to approve forming the Public Access

69 Committee and seating Michael Smith, Robin Roberts, Steve Rose and  
70 Kumi Elston, to the Committee. The motion carried unanimously.

71

72 **Social Media Committee** (Website, Facebook, and Newsletter)

73 Following a discussion, a motion was made by Steve Rose and  
74 seconded by Dorothy Melia to approve forming the Social Media  
75 Committee and seating Bill Morgan, Dorothy Melia, Robin Roberts,  
76 Kasey Veteto, and Kumi Elston to the Committee. The motion carried  
77 unanimously.

78

79 **Recreation Committee**

80 Following a discussion, a motion was made by Steve Rose and  
81 seconded by Kurt Lubke to approve forming the Recreation Committee  
82 and seating Danielle Burmeister, Dorothy Melia, Robin Roberts, Bill  
83 Morgan, and Kurt Lubke to the Committee. The motion carried  
84 unanimously.

85

86 **Community Relations Committee** (Including Palm Beach Park)

87 Following a discussion, a motion was made by Steve Rose and  
88 seconded by Dorothy Melia to approve forming the Community  
89 Relations Committee and seating Dorothy Melia, Steve Elmer, and  
90 Steve Rose to the Committee. The motion carried unanimously.

91

92 **Maintenance & Repair Committee** (Short Term/Long Term)

93 Following a discussion, a motion was made by Steve Rose and  
94 seconded by Steve Elmer to approve forming the Maintenance and  
95 Repair Committee and seating Steve Elmer, Bill Morgan, Frank  
96 Wilbur, and Steve Rose to the Committee. The motion carried  
97 unanimously.

98

99 **Sand Erosion Committee** (Short Term/Long Term)

100 Following a discussion, a motion was made by Steve Rose and  
101 seconded by Steve Elmer to approve forming the Sand Erosion

102 Committee and seating Steve Elmer, Bill Morgan, Frank Wilbur, and  
103 Steve Rose to the Committee. The motion carried unanimously.

104

105 **Finance a& Budget Committee**

106 Following a discussion, a motion was made by Steve Rose and  
107 seconded by Dorothy Melia to approve forming the Finance and Budget  
108 Committee and seating Chris Wade. The motion carried unanimously.

109

110 **Playground Equipment Committee**

111 Following a brief discussion it was decided to include Playground  
112 Equipment with the Maintenance and Repair Committee, and not have  
113 a separate committee for playground equipment.

114

115 **Activity/Committee Reports**

116 **Social Media (Formerly Website)**

117 Following a discussion, a motion was made by Frank Wilbur and seconded by Kumi  
118 Elston to approve a cost not to exceed \$6,000.00 for the web-designer to create a new  
119 website. The motion carried unanimously.

120

121 **Facebook**

122 Robin Roberts updated the Board. No action was taken.

123

124 **Newsletter**

125 Dorothy Melia and Kumi Elston will work on a new newsletter. The next newsletter  
126 will go out two (2) weeks before Easter 2018.

127

128 **Recreation/Activities**

129 Dorothy Melia provided updates to the Board and discussed Easter and the 4th of  
130 July. No action was taken.

131

132 **Maintenance Improvement Plan**

133 **Re-Key Clubhouse**

134 Steve Elmer and Steve Rose provided updates and a proposal that the Clubhouse was  
135 in desperate need to have the locks changed. Following a discussion, a motion was

Activity Reports

Website

Facebook

Newsletter

Recreation/Activitie

Maintenance

136 made by Steve Rose and seconded by Steve Elmer to approve the proposal for re-  
137 keying the locks. The motion carried unanimously.

138

139 **Paddle Tennis Retaining Wall**

140 Steve Elmer provided updates about the need to replace the retaining wall around the  
141 paddle tennis court. Following review and discussion, a motion was made by Frank  
142 Wilbur and seconded by Steve Elmer to have the wall repaired for a price not to  
143 exceed \$7,500.00. Because the item was not on the Agenda, and not considered to be  
144 an emergency, no action was taken, and the matter was tabled.

145

146 **General Business**

147 **New Homes on Via Socorro**

148 The Board discussed the new homes on Via Socorro and decided not to pursue  
149 including them into the SCS Beach Club Association because it would require a  
150 community-wide vote and approval, and some homes are already under construction.  
151 No action was taken.

152

153 **Community Celebration Discussion**

154 Following a brief discussion, a motion was made by Steve Rose and seconded by  
155 Chris Wade to schedule the BBQ for Friday, May 4, 2018. The motion carried  
156 unanimously.

157

158 **Poche Beach Updates:**

159 Steve Rose, Board President, provided updates to the Board. No action was taken.

160

161 **Flooding of the Catwalk under the Bridge**

162 Steve Rose, Board President, provided updates to the Board. No action was taken.

163

164 **Meeting Start Times (6:00 p.m.)**

165 Following a brief discussion, a motion was made by Steve Rose and seconded by  
166 Chris Wade to table the discussion and let the new Board decide in March. The  
167 motion carried unanimously.

168

169

General Business  
Via Socorro Homes

Celebration

Poche Beach

Catwalk

Meeting Start Time

170 **Next Meeting**

171 The next meeting of the Board of Directors will be March 13, 2018 at 7:00 p.m. at the  
172 Beach Club.

173

174 **Adjournment**

175 There being no further business to come before the Board, it was the general consent  
176 of the Board to adjourn the meeting at 9:01 p.m.

177

178 **Attest**

179

180

181

182

\_\_\_\_\_

President

\_\_\_\_\_

Secretary

**Next Meeting**

**Adjournment**

**Attest**