

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
October 10, 2017**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, October 10, 2017 at the San Clemente Shorecliffs
4 Beach Club. Vice President Steve Elmer called the Meeting to order at 7:00 p.m.
5 with a quorum of Directors present.

6

7 **Directors Present**

Directors Present

8 Steve Elmer, Vice President

9 Danny Werner, Secretary

10 Danielle Burmeister, Treasurer

11 Don Sterner, Director

12 Paul Fisher, Director

13 Dorothy Melia, Director

14 Mike Smith, Director

15 Bill Morgan, Director

16

17 **Directors Absent**

Directors Absent

18 Steve Rose, President

19

20 **Also Attending**

Also Attending

21 Courtney Ekeberg, CMCA®, AMMCOR

22

23 **Executive Session Meeting Matters**

Executive Session

24 In accordance with California Civil Code Section 4935(e), the Board of Directors
25 notes the following topics were discussed during an Executive Session held on
26 October 10, 2017:

27 1. Approved the Executive Session Meeting Minutes for September 12, 2017.

28 2. Delinquency Review.

29 3. Hired Robin Roberts as the new club manager effective January 1, 2018.

30

31 **Homeowner's Forum**

Homeowner Forum

32 No homeowners were in attendance.

33

34 **Secretary's Report**

Secretary's Report

35 The Board of Directors reviewed the Minutes from the September 12, 2017 General
36 Session Meeting. Following review and discussion, a motion was made by Danny
37 Werner and seconded by Danielle Burmeister to approve the Minutes as presented.
38 The motion carried unanimously

39

40 **Treasurer's Report**

Treasurer's Report

41 The Board of Directors reviewed the September 22, 2017 Financial Statements.
42 Following review and discussion, a motion was made by Danny Werner and
43 seconded by Don Sterner to accept the Financial Statements subject to the Annual
44 Audit. The motion carried unanimously.

45

46 **Manager's Reports**

Managers Reports

47 Vice President Steve Elmer read the manager's report as Club Manager Jay Elston
48 was not in attendance.

49

50 **Activity/Committee Reports**

Activity Reports

51 **Website**

Website

52 Director Bill Morgan will now be uploading the documents and photos to the website.

53

54 **Newsletter**

Newsletter

55 The next newsletter will go out two (2) weeks before Easter 2018.

56

57 **Facebook**

Facebook

58 The Board discussed having the Receptions Directors post to Facebook.

59

60 **Recreation/Activities**

Recreation/Activities

61 Octoberfest scheduled for October 14, 2017 was canceled due to lack of interest and
62 the final Friday barbeque will be on October 27, 2017.

63

64 **Maintenance Improvement Plan**

Maintenance

65 The Board of Directors reviewed the updated spreadsheet.

66 **Animal Pest Management Proposal**

Animal Pest Management

67 The Board of Directors discussed contracting with Animal Pest Management in the
68 amount of \$65.00 a month for pest control services. Following review and

69 discussion, a motion was made by Steve Elmer and seconded by Bill Morgan to
70 approve the contract. The motion carried unanimously.

71

72 **General Business**

General Business

73 **2018 Draft Budget**

2018 Draft Budget

74 The Board of Directors reviewed the 2018 draft budget. Following review and
75 discussion, it was the general consent of the Board to table this item until the
76 November Meeting.

77

78 **Next Meeting**

Next Meeting

79 The next meeting of the Board of Directors will be November 14, 2017 at 7:00 p.m.
80 at the Beach Club.

81

82 **Adjournment**

Adjournment

83 There being no further business to come before the Board, it was the general consent
84 of the Board to adjourn the meeting at 9:05 p.m.

85

86 **Attest**

Attest

87

88

89

President

Secretary

90