

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
November 9, 2020**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Monday, November 9, 2020 via Zoom by using Meeting ID:
4 830 8552 3306 and Password: 852886 due to COVID-19. President Kumi Elston
5 called the Meeting to order at 6:01 p.m. with a quorum of Directors present.

6

7 **Directors Present**

Directors Present

8 Kumi Elston, President
9 Chris Wade, Vice President
10 Hal Kolp, Treasurer
11 Diane Wenzel, Director
12 Nate Brown, Director
13 Dan Flynn, Director

14

15 **Directors Absent**

Directors Absent

16 Danny Werner, Secretary
17 Allison Anawalt, Director
18 Amanda Haynes, Director

19

20 **Also Attending**

Also Attending

21 Club Manager Tracey Edwards
22 Courtney Ekeberg, CMCA®, Ammcor

23

24 **Executive Session Meeting Matters**

Executive Session

25 In accordance with California Civil Code Section 4935(e), the Board of Directors
26 notes the following topics were discussed during an Executive Session held after this
27 General Session Meeting on November 9, 2020:

- 28 1. Approved the October 12, 2020 Executive Session Meeting Minutes.
- 29 2. Delinquency Review.
- 30 3. Personnel Matters.

31

32 **Homeowner's Forum**

Homeowner Forum

33 No homeowners were in attendance.

34

35 **Secretary's Report**

36 The Board of Directors reviewed the October 12, 2020 General Session Meeting
37 Minutes. Following review and discussion, a motion was made by Hal Kolp and
38 seconded by Chris Wade to approve the Minutes as presented. The motion carried
39 unanimously.

40
41 **Treasurer's Report**

42 The Board of Directors reviewed the October 22, 2020 Financial Statements and the
43 reports provided by Treasurer Hal Kolp. Following review and discussion, a motion
44 was made by Chris Wade and seconded by Diane Wenzel to accept the Financial
45 Statements subject to the Annual Audit. The motion carried unanimously.

46
47 **Draft Budget**

48 The Board of Directors reviewed the draft budget. Following review and discussion,
49 a motion was made by Diane Wenzel and seconded by Chris Wade to approve the
50 budget with a \$20.00 a year assessment increase bringing the yearly assessment to
51 \$435.00 per unit. The motion carried unanimously.

52
53 **Manager's Reports**

54 Club Manager Tracey Edwards provided the Board of Directors with her report with
55 the following action taken:

56
57 **Winter Wonderland Event**

58 The Board of Directors discussed having a holiday event similar to the haunted house
59 event. Following review and discussion, it was the general consent of the Board of
60 Directors to have a Winter Wonderland Event the same day of the City of San
61 Clemente's Jolly Trolley.

62
63 **Beach Sandbag Project**

64 The Board of Directors reviewed the proposal submitted by William Masonry in the
65 amount of \$3,000.00 to excavate (3) feet in depth and four (4) feet in width and bury
66 the first course halfway near the front steps and to fill in the vacant area by the
67 lifeguard tower and bury the first row. Following review and discussion, a motion

Secretary's Report

Treasurer's Report

Draft Budget

Managers Reports

Winter Wonderland Event

Beach Sandbag Project

68 was made by Hal Kolp and seconded by Dan Flynn to approve the proposal as
69 presented. The motion carried unanimously.

70

71 **General Business**

General Business

72 **2021 Activities**

2021 Activities

73 The Board of Directors reviewed the proposed activities for 2021. Following review
74 and discussion, a motion was made by Amanda Haynes and seconded by Nate Brown
75 to approve the activities. The motion carried unanimously.

76

77 **Board Meeting Start Time**

Board Meeting Start Time

78 The Board of Directors discussed changing the start time of the meeting. Following
79 discussion, it was the general consent of the Board of Directors to have the Board
80 Meeting start at 7:00 p.m.

81

82 **2021 Billing Statement**

2021 Billing Statement

83 The Board of Directors discussed the 2021 billing statement. Following discussion, it
84 was the general consent of the Board of Directors to mail the statements on December
85 1, 2020 and have a note stating, Payment is due January 1st and late and collection
86 fees will be applied if payment is not received by January 15th.

87

88 **Next Meeting**

Next Meeting

89 Due to COVID-19, the next meeting of the Board of Directors will be held on January
90 11, 2021 at 7:00 p.m. via Zoom, Meeting ID: 830 8552 3306 and Password: 852886
91 due to Covid-19.

92

93 **Adjournment**

Adjournment

94 There being no further business to come before the Board of Directors, a motion was
95 made by Kumi Elston and seconded by Chris Wade adjourn the meeting at 7:01 p.m.
96 The motion carried unanimously.

97

98 **Attest**

Attest

99

100

101

President

Secretary