

San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
November 14, 2017

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, November 14, 2017 at the San Clemente Shorecliffs
4 Beach Club. Steve Rose, President, called the Meeting to order at 7:00 p.m. with a
5 quorum of Directors present.

6
7 **Directors Present**

Directors Present

8 Steve Rose, President
9 Steve Elmer, Vice President
10 Danny Werner, Secretary
11 Danielle Burmeister, Treasurer
12 Dorothy Melia, Director
13 Bill Morgan, Director

14
15 **Directors Absent**

Directors Absent

16 Don Sterner, Director, Mike Smith, Director, and Paul Fisher, Director, were absent.
17

18 **Also Attending**

Also Attending

19 Alan Fowlie, Community Management Agent, AMMCOR
20 Robin Roberts, SCS Beach Club Manager
21

22 **Executive Session Meeting Matters**

Executive Session

23 In accordance with California Civil Code Section 4935(e), the Board of Directors
24 notes the following topics were discussed during an Executive Session held on
25 November 14, 2017:

- 26 1. Approved the Executive Session Meeting Minutes for October 12, 2017.
27 2. Delinquency Review.
28

29 **Homeowner's Forum**

Homeowner Forum

30 No homeowners were in attendance.
31

32 **Secretary's Report**

Secretary's Report

33 The Board of Directors reviewed the Minutes from the October 12, 2017 General
34 Session Meeting. Following review and discussion, a motion was made by Danny

35 Werner and seconded by Dorothy Melia to approve the Minutes as presented. The
36 motion carried with 5 approvals and one abstention.

37

38 **Treasurer's Report**

Treasurer's Report

39 The Board of Directors reviewed the October 22, 2017 Financial Statements.
40 Following review and discussion, a motion was made by Danielle Burmeister and
41 seconded by Bill Morgan to accept the Financial Statements subject to the Annual
42 Audit. The motion carried unanimously.

43

44 **Manager's Reports**

Managers Reports

45 Steve Rose, President read the manager's report as Club Manager Jay Elston was not
46 in attendance, but Robin Roberts was in attendance.

47

48 **Activity/Committee Reports**

Activity Reports

49 **Website**

Website

50 Director Bill Morgan will now be uploading the documents and photos to the website.

51

52 **Newsletter**

Newsletter

53 The next newsletter will go out two (2) weeks before Easter 2018.

54

55 **Facebook**

Facebook

56 The Board discussed having the Recreations Directors post to Facebook.

57

58 **Recreation/Activities**

Recreation/Activities

59 Danielle Burmeister, Treasurer, provided updates to the Board. No action was taken.

60

61 **Maintenance Improvement Plan**

Maintenance

62 **Shoring up Retaining Wall**

63 Steve Elmer, Vice-President provided updates and a proposal for sandbagging the
64 retaining wall. Following review and discussion, a motion was made by Steve Elmer
65 and seconded by Dorothy Melia to approve the proposal for sandbagging the retaining
66 wall. The motion carried unanimously.

67

68 **Replacement of Play Equipment**

69 Danielle Burmeister, Treasurer, provided updates and product information for new
70 play equipment. Following review and discussion, a motion was made by Danielle
71 Burmeister and seconded by Bill Morgan to provide Danielle authority to have the
72 old equipment removed and to purchase new equipment with a budget Not To Exceed
73 \$19,000. The motion carried unanimously.

74

75 **General Business**

76 **2018 Draft Budget**

77 The Board of Directors reviewed the 2018 draft budget. Following review and
78 discussion, a motion was made by Steve Elmer and seconded by Danielle Burmeister
79 to approve the budget as provided. The motion carried unanimously.

80

81 **Meeting Start Times (6:00 p.m.)**

82 Following a brief discussion, a motion was made by Steve Rose and seconded by
83 Danielle Burmeister to table the discussion and let the new Board decide in February.
84 The motion carried unanimously.

85

86 **Inspector of Election**

87 Following a brief discussion, a motion was made by Steve Rose and seconded by
88 Steve Elmer to have Feldsott and Lee serve as Inspector of Election at the January 20,
89 2018 Annual Election at 1:00 p.m. The motion carried unanimously.

90

91 **Handyman/Contractor**

92 Following a brief discussion, a motion was made by Danny Werner and seconded by
93 Steve Elmer to approve Serviz.com as the new handyman/contractor. The motion
94 carried unanimously.

95

96 **Via Ballena Storm Drain Project**

97 Steve Rose, Board President, provided updates to the Board. No action was taken.

98

99 **Poche Beach Updates:**

100 **Outfill Pipe and Pond Pollution**

101 Mike Smith was not present, there were no updates.

102

General Business

2018 Draft Budget

Meeting Start Times

Election Inspector

Handyman/Contractor

Storm Drain

Poche Beach

Outfill and Pond

103 **Flooding of the Catwalk under the Bridge**

Catwalk

104 Steve Rose, Board President, provided updates to the Board. No action was taken.

105

106 **Next Meeting**

Next Meeting

107 The next meeting of the Board of Directors will be February 13, 2018 at 7:00 p.m. at
108 the Beach Club.

109

110 **Adjournment**

Adjournment

111 There being no further business to come before the Board, it was the general consent
112 of the Board to adjourn the meeting at 8:40 p.m.

113

114 **Attest**

Attest

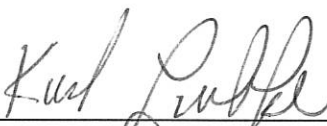
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116



President

117



Secretary

118