

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
September 12, 2017**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, September 12, 2017 at the San Clemente Shorecliffs
4 Beach Club. President Steve Rose called the Meeting to order at 7:00 p.m. with a
5 quorum of Directors present.

6

7 **Directors Present**

8 Steve Rose, President

9 Steve Elmer, Vice President

10 Danny Werner, Secretary

11 Danielle Burmeister, Treasurer

12 Don Sterner, Director

13 Paul Fisher, Director

14 Dorothy Melia, Director

15 Mike Smith, Director

16 Bill Morgan, Director

17

18 **Directors Absent**

19 None

20

21 **Also Attending**

22 Jay Elston, Club Manager

23 Courtney Ekeberg, CMCA®, AMMCOR

24

25 **Executive Session Meeting Matters**

26 In accordance with California Civil Code Section 4935(e), the Board of Directors
27 notes the following topics were discussed during an Executive Session held on
28 September 12, 2017:

29 1. Approved the Executive Session Meeting Minutes for August 8, 2017.

30 2. Delinquency Review.

31

32 **Homeowner's Forum**

33 No homeowners were in attendance.

34

Directors Present

Directors Absent

Also Attending

Executive Session

Homeowner Forum

35 **Secretary's Report**
 36 The Board of Directors reviewed the Minutes from the August 8, 2017 General
 37 Session Meeting. Following review and discussion, a motion was made by Steve
 38 Elmer and seconded by Paul Fisher to approve the Minutes as presented. The
 39 motion carried unanimously
 40
 41 **Treasurer's Report**
 42 The Board of Directors reviewed the August 22, 2017 Financial Statements.
 43 Following review and discussion, a motion was made by Mike Smith and seconded
 44 by Don Sterner to accept the Financial Statements subject to the Annual Audit. The
 45 motion carried unanimously.
 46
 47 **Manager's Reports**
 48 Jay Elston provided the Board with his monthly report. There was a request from a
 49 homeowner to have a birthday party with a band during the evening of September 30
 50 when the club is not open for rentals. Following discussion, it was the general
 51 consent of the Board to deny this request.
 52
 53 **Activity/Committee Reports**
 54 **Website**
 55 No new business reported.
 56
 57 **Newsletter**
 58 The next newsletter will go out two (2) weeks before Easter 2018.
 59
 60 **Facebook**
 61 No new business reported.
 62
 63 **Recreation/Activities**
 64 The last two (2) for the season will be the Octoberfest on October 14, 2017 and the
 65 final Friday barbeque on October 27, 2017.
 66
 67 **Maintenance Improvement Plan**
 68 The Board of Directors reviewed the updated spreadsheet. No action required.

Secretary's Report

Treasurer's Report

Managers Reports

Activity Reports

Website

Newsletter

Facebook

Recreation/Activities

Maintenance

69 **General Business**

General Business

70 **Newman and Associates, Inc. Proposal**

Newman & Associates

71 The Board of Directors reviewed the proposal for the annual audit in the amount of
72 \$1,100.00. Following review and discussion, a motion was made by Mike Smith and
73 seconded by Don Sterner to approve the proposal. The motion carried unanimously.

74

75 **Catwalk**

Catwalk

76 The Board of Directors discussed the catwalk and all of the potential requirements
77 that would need to be met and the entities that would need to be worked with in order
78 to complete the repairs. Following review and discussion, a motion was made by
79 Paul Fisher and seconded by Steve Elmer to not pursue the repairs of the catwalk t
80 this time as it is cost prohibitive and not economically feasible based upon the current
81 CAL OSHA requirements, new building and safety codes and state regulations and
82 other agency requirements that would need to be fulfilled. The motion carried
83 unanimously.

84

85 **Next Meeting**

Next Meeting

86 The next meeting of the Board of Directors will be October 10, 2017 at 7:00 p.m. at
87 the Beach Club.

88

89 **Adjournment**

Adjournment

90 There being no further business to come before the Board, it was the general consent
91 of the Board to adjourn the meeting at 8:35 p.m.

92

93 **Attest**

Attest

94

95

96

President

Secretary

97